



**WALLACE  
HIGH SCHOOL**

**Wallace High School**  
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**To Parents/Carers of S4 & S5**

**SQA EXAMS 2023**

**March 2023**

Dear Parent/Carer

Your child has been given a copy of the Exam Timetable which will operate from Monday 24 April. Here are details of the arrangements that will operate during this time:

- Pupils should be in full attendance **up to and including** Friday 21 April. S4 pupils with 2 or fewer presentations at National 5 will have study leave for **5 working days** prior to any exam but should be in school for the rest of the time unless they have work experience arrangements etc.
- Pupils will return to S5 and S6 for their **Induction Day** on **Friday 2 June**.
- The new timetable will operate from **Monday 5 June**.
- Pupils must wear **full school uniform** for examinations.
- Pupils **MUST** attend all examinations set in subjects being studied.
- A calculator is required for a number of examinations. Pupils should check with their subject teachers to ensure that they bring a calculator and all necessary equipment for the appropriate examinations. **Calculator covers are not permitted in the examination rooms.**
- **Mobile phones or internet-enabled smart gear are not permitted in the examination rooms.**
- **Candidates should be aware that any prohibited items found will be stored securely and will be returned after the exam.**
- Staff will be available by subject at normal timetabled times to help pupils with revision when they do not have exams.
- **Pupils should report to the exam room 10 minutes before the scheduled start of the exam with pencil, pen, ruler, etc.**
- All books for each subject should be returned to Mrs Waters in the Learning Resource Centre on the day of that subject exam.
- Bus passes will be provided to those pupils who have home school transport, if they require them. Pupils should request these from the school office.

Should pupils wish to attend school for **studying purposes** during this exam leave period, it is **essential** they present themselves **wearing full school uniform** at the School Office to **sign in and out** of the building. This is to adhere to the school's Fire Regulations. Some pupils may have a block of time when their examination timetable is completed. The school would suggest that parents encourage them to do some voluntary work experience at this time. Pupils in the past have worked for local businesses, local MSPs, local Primary Schools, Active Stirling etc, arranged by parents and pupils themselves.

I will assume you wish your son/daughter to have study leave during the examination diet. However, if you **DO NOT**, **pupils can study in school, following the procedures noted above.**

May I take this opportunity to wish all pupils the very best in their exams. I am sure that with hard work and focus they will have every opportunity to achieve their full potential.

Yours sincerely,

S Pennock, Head Teacher

